

DRAFT

TOWN OF TURTLE **CEMETERY COMMITTEE MEETING** **MINUTES OF SEPTEMBER 3, 2008**

1. Meeting called to order by Chairman Jones at 7:02 pm.
2. Present were members Ralph Carlson, Greg Skokut, Jean Swanson, Chuck Wollslair, Supervisor Tim Kopp, Chairman Don Jones and Sexton-Highway Dept. Mike Birkholz, Absent was Ethel Maxworthy. Also in attendance was Ed Swanson, and Roger Henke
3. Motion to approve agenda was made by Chuck Wollslair, seconded by Greg Skokut with the correction to the spelling of Mr. Halderson's name. With this correction being note and made there was approval of the agenda by roll call of members. All approved.
4. Motion to approve minutes was made by Ralph Carlson, seconded by Tim Kopp. Roll call was made and approved by all members.
5. The Financial Report was given with the August entries shown. There were three additions, Incoming money to Turtleville Cemetery for one cremation, additional sales of two lots to Shopiere and one burial in Shopiere. Expenses to date are \$11,263.00 for the two cemeteries, Incoming being \$7,375.00 and a donation of \$5,000.00 for a total of \$12,375.00 income. These figures are from January 1, 2008 to August 27, 2008.
6. Mike Birkholz gave the Sexton Report of charges incurred in August which were \$563.89. The YTD is \$3,302.83. This is well in the committee's favor for previous years. Mike Birkholz also submitted his estimated charges for 2009 budget to the committee for consideration. It was asked by Chairman Jones to Supervisor Kopp if a bid request was necessary for this service. Supervisor Kopp indicated that bids were not necessary. Mike is still working to make connections with Mr. Halderson reference cemetery matters. Hopefully will have more information at later date. Mike reported that over 220 loads of dirt were placed in the Shopiere Cemetery. This was done by Frank Bros. who needed to move the dirt from a location in Beloit and with the help and direction of Bob Halderson it was directed to the cemetery. It was noted that letters of gratitude should be given to both parties. These letters will be written at a later date and in accordance with the Board of Supervisors approval.
7. Citizens Request/Discussion: Mr. Roger Henke from the Henke Clarson Funeral Home in Janseville had been invited to share time with the committee at this meeting. He was asked about what the demands, legal and otherwise were placed on funeral homes in general. Also, he was asked about how money could be obtained and a comparison of cemeteries in the other communities, that might compare to ours. He also enlightened the committee on "perpetual care" and how it was obtained and used by the other cemeteries. This session was very beneficial to all members of the committee.

8. Old Business:

- a. LLS Company, Kevin, has indicated that the restoration work at Turtleville has been completed and that Shopiere will begin shortly, weather permitting.
- b. Fall Festival's donation now completed. No further action needed.
- c. The August 11th letter given to the Board of Supervisors will be acted on at a later date. The Cemetery Committee will supply the board with additional committee recommendations, therefore the Board will act once on all the suggested changes. This is per the Chairman of the Board's request.
- d. A motion by Jean Swanson to table the discussion of Chapter 20, Ordinance 103, until the October meeting due to a heavy agenda and request of all members to review the materials. The motion was seconded by Chuck Wollslair and approved by all in a roll call manner.
- e. Rules and Regulations – (given to lot buyers) – This was also tabled by the same motion reference 8.c by Jean Swanson, seconded by Chuck Wollslair for the same reason of a full agenda and time limitations.

9. New Business:

- a. A cemetery marker was found by a landowner and given to the committee to research and possibly find where the marker should be placed. Greg Skokut and Ralph Carlson both know the "Sweet" name and were requested to do further research on the "Sweet" family. This will be brought back to the table in October.
- b. The question of snow removal in the cemeteries was brought to the committee. It was determined by Mike Birkholz and the committee that each time the trucks go out on the roads for purposes of snow removal, after all roads are cleared, they will then go through each of the cemeteries and open them up for public access.
- c. Budget Information – Chairman Don Jones gave information to all committee members to consider for 2009 budget. A lot of discussion and valuable input was given by members. Several recommendations and motions made and approved by all members in a voice vote.
- d. Additional business: It was noted by Chuck Wollslair that he had serious concerns about the grave sites that were in the allies (walk ways) and close to the roads within the cemeteries. There were discussions on how and what could be done to correct this issue but no conclusions. It will be an agenda item in October.

10. The next meeting date set for October 1, 2008 by Chairman Don Jones

11. Motion to adjourn made by Ralph Carlson, seconded by Tim Kopp and approved by all committee member. Adjourned meeting at 8:57 p.m.

Respectfully Submitted,

Jean Swanson, Secretary
TURTLE CEMETERY COMMITTEE